

Telecommunications Network Services Order

Event Contract #: _____

(office use only)



Irving Convention Center at Las Colinas an SMG Managed Facility
 500 W. Las Colinas Blvd. Irving, Texas 75039
 Phone: 972.401.7775 Fax: 972.401.7759
 You can also email the form to: onlineorders@smgicc.com



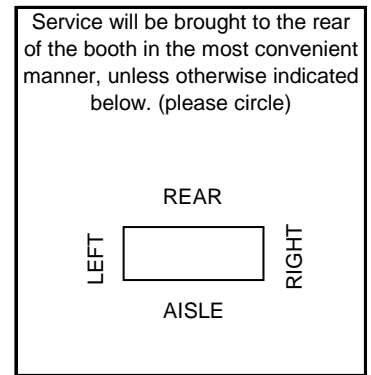
Event Name:	Event Date:
Exhibitor Name:	Booth #

*Advance Rate applies if ordered **ONE** week prior to Load In Date, if received after that date On Site Rate Applies

STANDARD INTERNET & NETWORK SERVICES				
Quantity	Description	Advance Rate*	On Site Rate	Amount
	High-Speed Internet Connection 1 IP	\$ 350.00	\$ 400.00	\$
	Additional IP Addresses	\$ 50.00	\$ 50.00	\$
	16 Port Hub Rental	\$ 100.00	\$ 125.00	\$
	7 ft. Cat 5 Cable	\$ 14.00	\$ 14.00	\$
	15 ft. Cat 5 Cable	\$ 30.00	\$ 30.00	\$
	25 ft. Cat 5 Cable	\$ 50.00	\$ 50.00	\$
DEDICATED INTERNET (Recommended for Webcasting)				
	Dedicated 5MB Service (1 IP Address)	\$ 450.00		\$
	Dedicated 10MB Service (1 IP Address)	\$ 750.00		\$
	Dedicated 15MB Service (1 IP Address)	\$ 950.00		\$
	Dedicated 20MB Service (1 IP Address)	\$ 1,050.00		\$
Rates above are for 1 day of service, multi-day and higher rates available upon request.				
STANDARD TELECOMMUNICATIONS SERVICES				
	Standard Phone line for Calls	\$ 325.00	\$ 350.00	\$
	Standard Phone line for Credit Cards*	\$ 350.00		\$
	Polycom Phone for Conference Call	\$ 350.00	\$ 500.00	\$
	Telephone Unit	\$ 30.00	\$ 30.00	\$
			Total Due	\$

WIFI

Wi-Fi is available during your event, the center does not charge for the service. It is shared with everyone in the building. Exhibitors will be provided with a passcode to get on to the Exhibitor Wi-Fi Signal. Please see the Exhibitor Services Desk for Passcode.



* Credit Card Phone lines are limited in the building and must be ordered in Advance

Convention Center Staff are responsible for all connections. Under no circumstances shall anyone other than the "House Technician" make connections to the facility's system.
Pricing Subject to Change.

PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED

() American Exp () Visa () Master Card CC# _____

Name on Card: _____ Exp. Date _____ Security Code _____

Address: _____ City _____ ST _____ Zip _____
 (address must match where card statement is mailed)

Email Address: _____ Phone #: _____

I authorize SMG - Irving Convention Center at Las Colinas to charge my credit card for services listed and have read the terms and conditions on page two of this form.

Authorized Signature _____